NHCP Exceptional Family Member Program

Points of Contact:

NHCP:

Patient Administration:

HM3 Henry, Courtney 725-1295

HN Bringuel, Jasmine 725-1211

MCB Camp Pendleton:

13 Area:

Linda Shiebler 725-5363

52 Area:

Adriana Pelaez 763-0868

ACCORDING TO MILPERSMAN 1300-700

Ultimate responsibility for enrolling in the EFM Program rests with the member. Per DOD Instruction 1315.19, Sailors FAILING to enroll or knowingly providing false information are subject to articles 92 and 107 of the UCMJ.

The Navy's Exceptional Family Member (EFMP) Program

-Assist sailors by addressing the special needs of their exceptional family members (EFM) during the assignment process.

-Special needs include any special medical, dental, mental health, developmental or educational requirement, wheelchair accessibility, adaptive equipment or assistive technology devices and services.

-EFMP enrollment information enables Navy detailers to proactively consider a family member's special need requirements during the assignment process and to pinpoint the assignment to a location with appropriate resources that address the special needs.

-Successful implementation requires up-to-date enrollment information and extensive coordination among the personnel, medical, and educational communities.

-EFMP enrollment is mandatory and required immediately upon identification of a special need.

-Command points of contact and Navy military treatment facility (MTF) EFMP coordinators can assist service and family members with the enrollment process.

-There is a reluctance to enroll because of misconceptions that EFMP enrollment may limit assignments and career advancement, or preclude family members from accompanying sponsors on overseas tours. These negative perceptions are not supported by fact.

-Sailors enrolled in the EFMP have always received equal consideration for accompanied assignments and for promotions.

EFMP Enrollment Process
Step 1

Special needs are:

- Self-identified
  (Service or Family Member)
- Identified during routine healthcare
  (MTF or TRICARE Health Provider)
- Identified during Suitability Screening
  (Suitability Screening Coordinator)

Special needs include any special medical, dental, mental health, developmental or educational requirement, wheelchair accessibility, adaptive equipment or assistive technology devices and services.

Step 2

Refer the service and family member to the MTF EFMP Coordinator who assists with completing;

- DD Form 2792

(Exceptional Family Member Medical Summary)

and if applicable

-DD Form 2792-1

(Exceptional Family Member Special Education/Early Intervention Summary).

For school age children, both the Medical and Special Education summaries must be completed and signed by appropriate medical and educational officials.

Step 3

The MTF EFMP Coordinator forwards completed enrollment forms to the appropriate regional Central Screening Committee (CSC).

- NMC San Diego

Step 4

The CSC reviews the enrollment forms, recommends a category code, and forwards the forms to the Navy EFMP (PERS-451) in Millington, TN.

The Six Navy EFM Categories

- **Category I** – for monitoring purposes only
- **Category II** - pinpoint to specific geographic locations
- **Category III** - no overseas assignments
- **Category IV** - major medical areas in CONUS
- **Category V -** homestead location
- **Category VI** - temporary enrollment - update required in 6-12 months

Step 5

PERS-451 confirms the category code and enters the enrollment data into an EFMP database.

Personnel assignment managers (detailers) use the EFMP enrollment data to pinpoint assignments to locations with appropriate resources that can address the special needs.

EFMP/special needs guidance is contained in:

MILPERSMAN 1300-700, 05 Mar 08, Exceptional Family Member (EFM) Program.

DOD Instruction 1315.19, 20 Dec 05, Authorizing Special Needs Family Members Travel Overseas at Government Expense

SECNAV Instruction 1754.5B, 14 Dec 05, Exceptional Family Member Program

OPNAV Instruction 1754.2C, 16 Jun 03, Exceptional Family Member Program

BUMEDINST 1300.2A, 23 Jun 06, Suitability Screening, Medical Assignment Screening and Exceptional Family Member Program (EFMP) Identification and Enrollment

Resources for Families with Exceptional Family Members

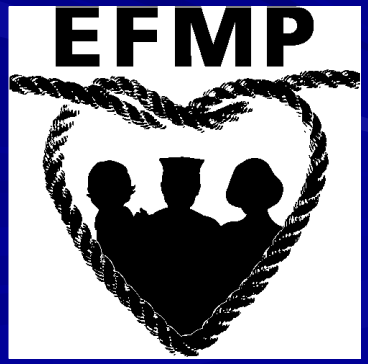
- Navy Exceptional Family Member Program

  http://www.npc.navy.mil/CommandSupport/ExceptionalFamilyMember/

- Children with Special Needs Navy Parent Handbook

  http://www.npc.navy.mil/CommandSupport/ExceptionalFamilyMember/Parent+Handbook.htm

- Exceptional Family Resource Center:
  http://www.efrconline.org



Have Questions ? ? ? ?

Please contact:

Patient Administration: 725-1211

POC: HM3 Henry 725-1295

Instructions and Forms can be downloaded from the Patient Administration Web Site on the NHCP Intranet.